

Memorandum

To: Mental Health Board

From: Jessica Wingader, Grants and Compliance Specialist

Subject: November 29, 2018 MHB Meeting Cover Memo

Date: November 29, 2018

Attached please find:

- The meeting agenda
- Item 1: Draft minutes of the August 9, September 6, and September 22, 2018 meeting for approval
- Item 2: Staff summaries of programs requesting 2019 funding
- Item 3: ZoomGrants summary of application comments
- Item 4: Score chart by program
- Item 5: 2019 MHB Allocation work sheet
- Item 6: 2019 CDBG Allocations – Estimated Grant sheet
- Item 7: ZoomGrants 2019 application score questions
- Item 8: 2019 Meeting dates

We look forward to seeing you on November 29th.



MENTAL HEALTH BOARD

Thursday, November 29, 2018

7:00 PM

Lorraine H. Morton Civic Center, 2100 Ridge Avenue
Room G300, Lake Superior Conference Room

AGENDA

- I. CALL TO ORDER/DECLARATION OF QUORUM**
- II. APPROVAL OF MHB MINUTES OF AUGUST 9, SEPTEMBER 6, & SEPTEMBER 22, 2018**
- III. ELIGIBILITY REQUIREMENTS TO APPLY FOR CITY/ FEDERAL FUNDING**
- IV. 2019 APPLICATIONS FOR MENTAL HEALTH BOARD: FUNDING DISCUSSION AND RECOMMENDATION**
- V. PUBLIC COMMENT**
- VI. DISCUSSION OF ZOOMGRANTS APPLICATION & PROCESS**
- VII. 2019 MEETING DATES**
- VIII. CHAIR REPORT**
- IX. ADJOURNMENT**

The next regular meeting of the Mental Health Board is scheduled for **7:00 p.m. Thursday, December 13, 2018 in room 2402** of the Lorraine H. Morton Civic Center.

Order of Agenda Items is subject to change. Information about the Mental Health Board is available at: www.cityofevanston.org/government/boards-commissions. Questions can be directed to Jessica Wingader, Public Services – Grants & Compliance Specialist, at 847-859-7889 or via e-mail at jwingader@cityofevanston.org.

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MEETING MINUTES

MENTAL HEALTH BOARD

Thursday, August 9, 2018 7:00 PM

Lorraine H. Morton Civic Center, 2100 Ridge Avenue, room 2402

Members Present: J. Sales, M. Pierce, B. Feiler, I. Ziaya, J. Haines, G. Hall, S. Johnson

Members Absent: K. Ruetzel

Staff: M. Masoncup, J. Wingader

Presiding Member: J. Sales, Board Chair

Call to Order / Declaration of Quorum

Chair Sales declared a quorum and called the meeting to order at 7:03 pm.

Approval of MHB Minutes: July 12, 2018

Mr. Hall moved approval with corrections, seconded by Mr. Pierce; a voice vote was taken and the minutes were unanimously approved.

MHB Powers and Duties

Corporation Council Michelle Masoncup addressed questions about methods used to communicate information to the Mayor and members of City Council. She confirmed that board communications or proposals can be presented to the Human Services Committee. Items of information can be for discussion or record; items for action can be held in committee for further review, moved to City Council, or voted down. Ms. Masoncup also described the process for items undergoing legal review.

There was discussion about the the board's interest in advocacy within the City for additional funding and throughout the community. Council emphasized that the board's role as a recommending body required members to remain impartial to specific agencies and services and that advocacy could conflict with current responsibilities, but advocating for an increase to the annual allocation amount available for social services was under the Board's purview. When asked about any additions or changes to board responsibilities, Ms. Masoncup confirmed that changes would require an amendment to the City Code. She further confirmed that requests should be made in writing and presented to Human Services Committee for review.

PEER Services Application Appeal

PEER Services, a long time recipient of City funding, did not send a representative to either pre-application meeting, attendance at which is a mandatory requirement of the 2019 application process. Staff provided information about the application process established by the Housing & Community Development Act Committee; when an agency does not attend the pre-application meeting, staff practice is to leave the decision about whether the application is allowed to move forward to the deciding board. Maureen McDonnell, Executive Director of PEER Services, discussed events that contributed to the oversight and requested that the board allow PEER Services to complete the application. Ms. Johnson moved approval of the request seconded by Ms. Feiler. Members voted unanimously to allow PEER Services to complete the application for 2019 funding.

Public Comment

Liz Gordon praised the board for approving the request made by PEER Services.

Liaison Report

Ms. Feiler reported for Metropolitan Family Services, Impact Behavioral Health Partners, and Family Focus. Ms. Sales reported for Northwest CASA and Turning Point.

ZoomGrants Review

Staff provided information about reviewing applications using ZoomGrants. Board discussed score questions, key dates in application process and information provided in staff summaries.

Staff Report

No staff report.

Chair Report

Ms. Sales attended the BCC Summit provided by the City Clerk's Office and summarized the information presented. Other BCC representatives in attendance included members of the Environment Board and the Age Friendly Evanston Task Force; Deputy City Manager Kimberly Richardson attended to review new procedures for board appointments.

Adjournment

Ms. Johnson moved to adjourn the meeting, seconded by Ms. Ziaya. The meeting adjourned at 8:52 pm.

Respectfully submitted,
Jessica Wingader
Grants and Compliance Specialist



MEETING MINUTES

JOINT MEETING: HOUSING & COMMUNITY DEVELOPMENT ACT COMMITTEE and MENTAL HEALTH BOARD

Thursday, September 6, 2018 7:00 PM
Lorraine H. Morton Civic Center, 2100 Ridge Avenue, room G300

Housing and Community Development Act Committee

Members Present: Ald. Rainey, M. Miro, G. Mackey

Members Absent: Ald. Wilson, Ald. Braithwaite, Ald. Rue Simmons, Ald. Wynne, S. Jones

Presiding Member: Ald. Rainey, Committee Chair

Mental Health Board

Members Present: J. Sales, S. Johnson, I. Ziaya, M. Pierce, B. Feiler, G. Hall

Members Absent: K. Ruetzel, J. Haimes

Presiding Member: J. Sales, Board Chair

Staff: S. Flax, J. Wingader

Call to Order / Declaration of Quorum

Chair Rainey declared a quorum of the Housing and Community Development Act Committee and the Mental Health Board and called the meeting to order at 7:09 pm.

Meeting Overview

Staff provided instructions to applicants presenting. The purpose of the joint meeting is to allow the Housing & Community Development Act Committee, which governs the use of CDBG funds and the Mental Health Board, which provides funding recommendations to City Council, to review applications requesting both CDBG-Public Services funding and City funding for the same program or applications requesting CDBG-PS funding for one program and City funding for another program within the same agency.

2019 CDBG Program and Mental Health Board – Review of Applications

Applicant agencies were given 5 minutes to present applications and field questions from Committee and Board members. Agencies, programs and funding requests are listed below.

- Books and Breakfast: Presentation by Kim Hammock, Executive Director
Books and Breakfast Program
CDBG request: \$10,000
MHB request: \$20,000

- The Harbor: Presentation by Kris Salyards, Executive Director
Safe Harbor Emergency Shelter Program
CDBG request: \$10,000
MHB request: \$10,000
- James B. Moran Center for Youth Advocacy: Presentation by Patrick Keenan-Devlin, Executive Director and Kristen Kennard, Director of Social Work Services
Legal and Social Services for Youth
CDBG request: \$30,000
MHB request: \$45,000
- Meals at Home: Presentation by Debi Genthe, Executive Director
Prevention of Malnutrition and Hunger Through Home Delivered Meals
CDBG request: \$20,000
MHB request: \$10,000
- Connections for the Homeless: Presentation by Betty Bogg, Executive Director
Outreach and Drop-In Program
CDBG request: \$25,000
MHB request: \$70,000
- Family Focus: Presentation by Colette Allen, Evanston Center Director
After School Program
CDBG request: \$20,000
MHB request: \$35,000
- Interfaith Action: Presentation by Susan Murphy, Director
Emergency Overnight Shelter
CDBG request: \$18,000
MHB request: \$7,000
- Open Studio Project: Presentation by Chantal Healy, Executive Director
Art & Action for children, youth & adults
CDBG request: \$10,000
MHB request: \$10,000
- YOU: Presentation by Maggie Blinn DiNovi, Chief Executive Officer
Trauma Informed Youth & Family Services
MHB request: \$100,000
STEAM is for Teens
CDBG request: \$20,000
- Impact Behavioral Health Partners: Presentation by Patti Capouch, Chief Executive Officer
Kristin Johanns, Manager of Clinical Services
Clinical Services Program
MHB request: \$60,000

Christopher Knoper, Supported Employment Program Manager
Employment Services Program
CDBG request: \$20,000

Public Comment

No public comment.

Staff Report

No staff report.

Adjournment

There being no further business, Chair Rainey called for a motion to adjourn. It was moved by Ms. Johnson and seconded by Ms. Ziaya. Motion passed unanimously and the meeting adjourned at 8:59 pm.

Respectfully submitted,
Jessica Wingader
Grants and Compliance Specialist



MEETING MINUTES

MENTAL HEALTH BOARD

Saturday, September 22, 2018 9:00 AM

Lorraine H. Morton Civic Center, 2100 Ridge Avenue, room G300

Mental Health Board

Members Present: J. Sales, M. Pierce, S. Johnson, K. Ruetzel, I. Ziaya, G. Hall, J. Haines, B. Feiler

Presiding Member: J. Sales, Board Chair

Staff: J. Wingader

Call to Order / Declaration of Quorum

Chair Sales declared a quorum and called the meeting to order at 9:04 am.

2019 MHB Program – Review of Applications

Applicant agencies were given 5 minutes to present applications and field questions from Committee and Board members. Agencies, programs and funding requests are listed below.

- Childcare Network of Evanston: Presentation by Carol Teske, Executive Director
Scholarship Program – Carolyn Myszkowskic, Systems Navigation Manager
MHB request: \$50,000
Learning Together – presentation by Deepa Metha, Program Manager
MHB request: \$40,000
- Center for Independent Futures: Presentation by Ann Sickon, Executive Director
Support for Individuals with Intellectual/Developmental Disabilities
MHB request: \$13,442
- Northwest CASA: Presentation by Jim Huenink, Executive Director
Sexual Assault Intervention Program
MHB request: \$20,000
- PEER Services: Presentation by Maureen McDonnell, Executive Director and Jenny Phan, Grants Manager
Substance Abuse Treatment & Early Intervention
MHB request: \$92,610
- Learning Bridge
Scholarship Program – presentation by Lindsay Percival, Executive Director
MHB request: \$10,000
Infant Toddler Program – presentation by Ann Rappelt, Program and Education Manager
MHB request: \$18,500
- Trilogy, Inc.: Presentation by Megan Miller, Director of Intake Department and Kyu Yup Kim, Grants Compliance Manager
Behavioral Healthcare Evanston
MHB request: \$30,000
- Turning Point: Presentation by Tina Cortez, Compliance Officer
Open Access
MHB request: \$10,000

- Metropolitan Family Services: Presentation by Jennifer Jenks, Senior Program Supervisor
Family Support and Prevention
MHB request: \$80,000
- Shore Community Services: Presentation by Lanisa Abrams, Director of Lois Lloyd Center and Uma Muppidi, Senior Director of Residential Services, Mary Matz, Senior Philanthropy Officer
Lois Lloyd
MHB Request: \$19,000
Residential Services
MHB Request: \$22,000
- North Shore Senior Center: Presentation by Kathy Honeywell, Director Social Services for Seniors and Their Families
MHB request: \$35,000
Presentation by Elizabeth Gordon, Director North Shore Senior Options
PEARLS North Shore Senior Options
MHB request: \$12,000
- Children's Home & Aid: No one available to present. Application withdrawn.
Children's Home & Aid
MHB request: \$7,000
- Zoe Praxis: Presentation by Brigitte Crepin, CFO
Zoe Praxis
MHB request: \$72,800
- Infant Welfare Society: Presentation by Stephen Vick, Executive Director
Teen Baby Nursery
MHB request: \$62,400

Public Comment

No public comment

Staff Report

Staff provided information about Children's Home and Aid. There was discussion about application requirements.

Chair Report

Chair Sales announced release of City budget on November 19, 2018. Members voted unanimously to cancel October meeting and reschedule November meeting to Thursday, November 29, 2018 in order to include Human Services Fund amount in allocation recommendation meeting. Ms. Ziaya and Mr. Pierce volunteered to form the working committee.

Adjournment

There being no further business, Ms. Ruetzel moved to adjourn; seconded by Ms. Ziaya. Motion passed unanimously and the meeting adjourned at 12:43 pm.

Respectfully submitted,
Jessica Wingader
Grants and Compliance Specialist



2019 MHB Allocation Review Meeting
 November 29, 2018

Public Services			
Agency	Request	Notes	Proposed CDBG Allocation
Books and Breakfast: <i>Books and Breakfast</i>	2019 \$20,000 2018 \$0	Combined request is 8% of program/agency budget and would support staff salaries to expand before school reading/tutoring and meal program. Site expansion to Lincoln school would increase client base by 50 students; program projects services to 170 Evanston students identified by teachers as needing additional support. Students come from schools without Title 1 supportive services. First time request for CDBG and MHB funding; if awards were not granted, it is unclear if program could expand to additional school site. Budget projected to increase by 30% to cover this expansion. 99% of clients served are people of color.	<i>\$5,620 of CDBG allocated to this program</i>
Center for Independent Futures: <i>Supporting Individuals with Int./Dev. Disabilities</i>	2019 \$13,442 2018 \$10,000	Request is 29% of budget; program provides conflict resolution group and drop-in programming to reduce isolation in participants who have intellectual and/or developmental disabilities; 39% of program participants are people of color. 2019 program does not project increase in participants; 4 additional Evanston clients served (6% increase) since program was initially funded in 2017. It is unclear that City support has provided significant increase in services to target population.	NA
Childcare Network of Evanston: <i>Learning Together</i>	2019 \$40,000 2018 \$33,600	Request is 44% of program budget and primarily used to provide contractual mental health, physical, speech and occupational therapists. Evanston children projected to be 93% of participants served; 63% of participants are people of color. Program provides direct therapeutic services to 3-5 year olds in child care programs to reduce suspension/expulsion due to behavioral and mental health issues. In 2018 services and therapeutic playgroups at one site were discontinued due to lack of funding.	NA
Childcare Network of Evanston: <i>Scholarship Program</i>	2019 \$50,000 2018 \$48,063	Request is 83% of program budget; 85% of request is for direct scholarship support for Evanston children who are ineligible for CCAP and 91% of participants are people of color. Program allows parents to choose any licensed center based or home based programs located in Evanston. Award projected to provide approximately 15 scholarships; FY 18 program provided 12 scholarships to date.	NA



		Request and percent allocated to administrative costs consistent with prior years. Agency has the capacity to provide program. A reduction in award would directly affect amount of scholarship funds available.	
Connections for the Homeless: <i>Outreach & Drop-In Program</i>	2019 \$70,000 2018 \$55,000	Combined CDBG/MHB request is 21% of program budget; award would support staff salaries. Drop-In offers critical basic services and works in tandem with Outreach program to engage homeless/at-risk population to get them housed and provide other needed services. Program serves 68% people of color; Evanston residents (estimated 275 people) are 50% of those served. Drop-In has expanded from 2 days per week to 5. Prior to expansion, program averaged 20 people per day; with expansion program serves up to 55 people per day.	<i>\$16,261 of CDBG allocated to this program</i>
Family Focus: <i>Afterschool Program</i>	2019 \$35,000 2018 \$33,600	Combined CDBG/MHB request is 43% program budget. Agency serves primarily Evanston residents 8 to 18 years old and offers STEAM, literacy, and SEL skills (service to 65 residents projected); participants are predominantly low/moderate income people of color. Afterschool program has a defined curriculum with measurable outcomes; agency is compliant with all reporting requirements. Award would support program staff salaries.	<i>\$11,400 of CDBG allocated to this program</i>
Impact Behavioral Health: <i>Clinical Services</i>	2019 \$60,000 2018 \$57,600	Request is 10% of program budget. Program serves participants with severe and persistent chronic mental illness; Evanston residents comprise 77% of total population and 39% are people of color. Supportive Housing portion of program has expanded by 10 units. Outcomes are measurable and indicate comprehensive support to participants. Agency is capable of managing award and program is compliant with all requirements.	<i>\$13,000 of CDBG for Employment Services Program</i>
Infant Welfare Society: <i>Teen Baby Nursery</i>	2019 \$62,400 2018 \$62,400	Request is 15% of program budget. Program provides licensed, full day, year round care for 16 babies/ toddlers of teen parents who are completing high school at ETHS. Program also provides support through parent education groups and weekly individual home visits. Request matches prior year award. Program projects to serve the same number of participants all of whom are people of color. Class size in Teen Baby nursery is fixed. Agency is capable of managing award and program is compliant with all requirements.	NA
Interfaith Action: <i>Emergency Overnight Shelter</i>	2019 \$7,000	Combined CDBG/MHB request is 29% of program budget and would be used to ensure participating locations could offer shelter to estimated 70 unduplicated Evanston clients who are homeless during winter months on nights when	<i>\$15,020 of CDBG allocated to this program</i>



		temperatures are at or below 20 degrees. People of color are 78% of population served. If request were to be fully funded, agency could raise the number of nights open to 90 in 2019. Increase in people projected to be served and additional nights of shelter for participants meets CDBG requirement for increased funding.	
James B. Moran Center: <i>Legal & Social Services</i>	2019 \$48,000 2018 \$39,360	Combined request is 9% of program budget and will support staff salaries for two programs: Education Advocacy Project (EAP) and School-Based Civil Legal Clinic (SBCLC). Program is a long-time recipient of CDBG funds and projects services to 625 Evanston residents (54% total population); population served is primarily low/moderate income people of color. Both EAP and SBCLC work with youth up to age 26 who are navigating the criminal justice system. Agency is a long-time recipient of CDBG and federal funds. Increase in people projected to be served meets CDBG requirement for increased funding.	<i>\$20,400 of CDBG allocated to this program</i>
Learning Bridge: <i>Infant Toddler Program</i>	2019 \$18,500 2018 \$18,500	Request is 5% of program budget; budget provided based on agency fiscal year and does not specify award allocation. Program supports a network of licensed and credentialed home child care providers who provide full and part time day care to children 6 weeks to 3 years old. Program also offers regular screenings and referrals should children need additional supportive services. Program has a waitlist and is projected to serve 60% Evanston residents, 96% of whom are people of color. Agency has the capacity of manage program; outcomes are defined and measurable.	NA
Learning Bridge: <i>Scholarships</i>	2019 \$10,000 2018 \$10,000	Request is the same as prior year; request would fund an estimated 4 scholarships for income eligible families unable to receive CCAP support. Agency provides center based care and education to children 2-5 years old. Eligibility criteria are the same as Childcare Network of Evanston's scholarship program. Program assists families enrolled in Learning Bridge care exclusively; 78% of participants are people of color.	NA
Meals at Home:	2019 \$10,000 2018 \$10,000	Combined CDBG/MHB request is 5% of budget and would support staff salaries and meal costs. Agency provides specialized diets for projected 165 home-bound Evanston residents with diabetes and other health issues; 20% of clients have a disability and 36% are people of color. Agency is a long time recipient of CDBG and MHB funding.	<i>\$14,200 of CDBG allocated to this program</i>



Metropolitan Family Services: <i>Family Support and Prevention</i>	2019 \$80,000 2018 \$67,200	Request is 67% of program budget. Program serves Evanston residents exclusively and 86% of participants are people of color. Program provides individual and group counseling, case management and education programs to families at risk of entry into the child welfare system. Award would support a portion of the salaries/benefits for the Clinical Therapist, Project Supervisor, and Parental Practitioner; all positions are filled. No projected increase in the number of people to be served.	NA
North Shore Senior Center: <i>Social Services for Seniors & Their Families</i>	2019 \$35,000 2018 \$28,800	Request is 2% of program budget. Program supports seniors remaining in independent living situations; award would partially support rent for office in Civic Center, the Benefits Specialist, and the Evanston based Case Manager. Agency projects 11% of those served will be Evanston residents and 55% of residents will be people of color. Agency has the capacity to manage program and is compliant with reporting requirements; program anticipates a 6% increase to Evanston residents served.	<i>\$8,600 of CDBG for different NSSC program, Grandparents Raising Grandchildren</i>
North Shore Senior Center: <i>PEARLS, CareOptions</i>	2019 \$12,000 2018 \$10,000	Request is 14% of program budget; program goal is to reduce symptoms of depression in seniors. Program provides increased depth of services to 30 clients, 15 of whom are projected to be Evanston residents in 2019. Based on 2018 quarterly reports, 19% of people served are Evanston residents and 28% of total served are people of color. Award would allow a sliding scale fee structure. It is difficult to establish how program provides equity of access to underserved or at-risk populations. Agency is compliant with reporting requirements.	<i>\$8,600 of CDBG for different NSSC program, Grandparents Raising Grandchildren</i>
Northwest CASA: <i>Sexual Assault Prevention Program</i>	2019 \$20,000 2018 \$18,000	Request is 3% of program budget; Evanston residents historically comprise less than 5% of people served. Award supports the salary/benefits of counselors and occupancy. Agency provides support services to sexual assault victims and has partnerships with Evanston North Shore Hospital and St. Francis Hospital. Agency is working to document the percent of time counselors spend working with Evanston residents.	NA
Open Studio Project: <i>Art & Action</i>	2019 \$10,000 2018 \$0	Combined request is 35% of program budget; and approximately 80% of those served are people of color. Program provides 6-8 week art therapy sessions to youth referred by YOU and other agencies. Proposed program expansion includes referrals from Reba Early Learning Center, Learning Bridge and CNE. Outcome for participants measured by program attendance. It is unclear to what extent OSP	<i>\$4,800 of CDBG allocated to this program</i>



		program improves outcomes for preschool participants, as referring programs support social/emotional learning and development. Program reporting has shown improvement and agency is compliant with reporting requirements.	
PEER Services	2019 \$92,610 2018 \$88,200	Request is 5% of program budget and consistent with prior years' requests. Evanston residents comprise 36% of population served; 57% are people of color. Funds would support 7 staff including Clinical Director and 4 Counselors. Agency runs multiple substance abuse prevention/cessation for adults and youth. Outcomes are measurable; agency is compliant with all reporting requirements.	NA
Shore Community Services: <i>Lois Lloyd Center</i>	2019 \$19,000 2018 \$17,000	Request is 2% of program budget and would support the Developmental Activities Trainer and Registered Nurse. Evanston residents projected to be 13% of population served and people of color projected to be 44% of population served. Agency is reliant on State and Federal funding which provides up to 10 months of service hours for individuals in program. City funds would be used to extend service hours to cover the full program year. Agency is compliant with reporting requirements and has the capacity to manage the program.	<i>\$7,500 of CDBG for Vocational Training Program</i>
Shore Community Services: <i>Residential Services</i>	2019 \$22,000 2018 \$20,000	Request is 3% of program budget; program provides home based support to children and adults with intellectual and other developmental disabilities. Program projects to serve 35 Evanston residents, 40% of whom are people of color; no increase to program capacity projected. Wait list for program exists; openings are infrequent. Award would support 2 Program Managers and a Support Services Professional, all of whom work with Evanston residents. Agency is compliant with reporting requirements and has the capacity to manage program.	<i>\$7,500 of CDBG for Vocational Training Program</i>
The Harbor: <i>Safe Harbor Emergency Shelter</i>	2019 \$10,000 2018 \$0	Combined request is 8% of program budget; MHB funds would be applied to personnel costs for shelter staff. Estimate 9 Evanston residents to be served in FY19. Evanston youth approximately 15% of population; 70% of those served are people of color. Program works to reunite homeless girls 12-21 with their families or divert those eligible to supportive housing. Program would remain essentially unchanged, so unclear how City funding would expand services to Evanston residents. Program has not received City funding in prior years.	<i>\$5,200 of CDBG allocated to this program</i>
Trilogy, Inc.: <i>Evanston Mental Health Care Coordinator</i>	2019 \$30,000	Request is 49% of budget and residents are 23% of population served. In 2016, prior to receiving City funding, 93 Evanston residents received intake services. In 2017, with City funding, 88 Evanston residents received those services. In 2018 to	NA



	2018 \$28,800	date, 76 Evanston residents have gone through the agency's intake process. Prior year awards have had no measurable impact on increased enrollment for Evanston residents. 2019 program consists of a full time staff person who will spend 50% of time with Evanston residents and working on Evanston outreach efforts. Outcomes do not reflect the number of Evanston residents receiving agency services beyond intake; 48% of those served are people of color. Agency has capacity to manage program.	
Turning Point: <i>Open Access Program</i>	2019 \$10,000 2018 \$10,000	Request is 4% of program budget. In 2017, before receiving City funding, agency served 44 Evanston residents (11% of people served). Projected number of Evanston clients for 2018 and 2019 is 54 (12%); 45% of whom are people of color. Program offers intake and assessment services to people with insurance and a primary diagnosis of mental illness. In 2018 to date 31 Evanston residents have received services. It is unclear that this award has increased services to Evanston residents. Staff is working with agency to understand impact of mailings and other community outreach efforts. Facility is located in Skokie and accessible by public transportation.	
YOU: <i>Trauma Informed Youth and Family Services</i>	2019 \$100,000 2018 \$70,250	Request is 10% of program budget. Program provides multiple out-of-school services at 8 program sites for youth 8-21 years old; 79% of participants are Evanston residents and 93% are people of color. Program support the social, academic and emotional growth of students. Program projects to serve 750 Evanston youth in 2018 and the same number in 2019. Agency has capacity to manage program.	
Zoe Praxis: <i>Zoe Praxis</i>	2019 \$72,800	Zoe Praxis services target people suffering from anxiety, depression and other mental health issues. Services would be offered free of charge or on a sliding scale depending on participant ability to pay. Zoe Praxis is in the process of organizing as a 501(c)(3) and has no documented income or demographic information for prior year participants. Founder has experience working with people who have mental health concerns in a mentoring/ coaching capacity.	

Organization Name / Application Title	Committee Comments	Administrative Comments
Books and Breakfast / Books and Breakfast	<p>R1: Funding from the Mental Health Board did not seem required at this time. R2: I based my answers on the application and presentation. I started all in the middle and went up or down depending on the circumstances of each question. I am not for or against this agency. R3: The program appears to be fiscally healthy and is doing a great job of fundraising and leveraging donations throughout Evanston. R4: Providing for the youth of Evanston through supportive services sadly does not appear explicitly as a City Council Goal for 2018 (the latest date for identified goals).</p> <p>Nevertheless this programming is important and should be viewed as falling under the headings of Enhancing Community Development (this shouldn't be narrowly defined as economic development) and Ensuring Equity (youth are often a voiceless and underserved population).</p>	<p>Program new to requesting funding; unable to provide scores for prior year reporting and program implementation. Additionally, no evidence of agency managing state/federal awards in prior years.</p>
Center for Independent Futures / Supporting Individuals with Intellectual/Developmental Disabilities and Mental Health Needs	<p>R1: Appreciate the use of data to support information provided about the correlation of mental illness and IDD. Great staff training initiatives to provide further education on mental illness, crisis intervention and sexual assault. Recommend fully funding this request, should MHB budgeting permit. R2: CIF is a good organization. Once again they do more than what was presented or answered in the application questions.</p>	
Childcare Network of Evanston / Learning Together	<p>R1: Application adopted a strong mental health lens, with research, to explain the work of the LT consultants.</p>	<p>Single Federal Audit lists three findings; corrective plans that address all findings adopted by</p>
Childcare Network of Evanston / Scholarship Program	<p>R1: I understand the history of the City's funding for CNE via the MHB. As the MHB is the primary contributor, it may be difficult to fund 83% of the program's budget. I hope your program is able to be sustained and can attract new donors to make up any shortfalls. Thanks for a great application. R2: I based my answers on the application questions, budget, and presentation. I believe its a good program.</p>	<p>Single Federal Audit lists three findings; corrective plans that address all findings adopted by agency.</p>

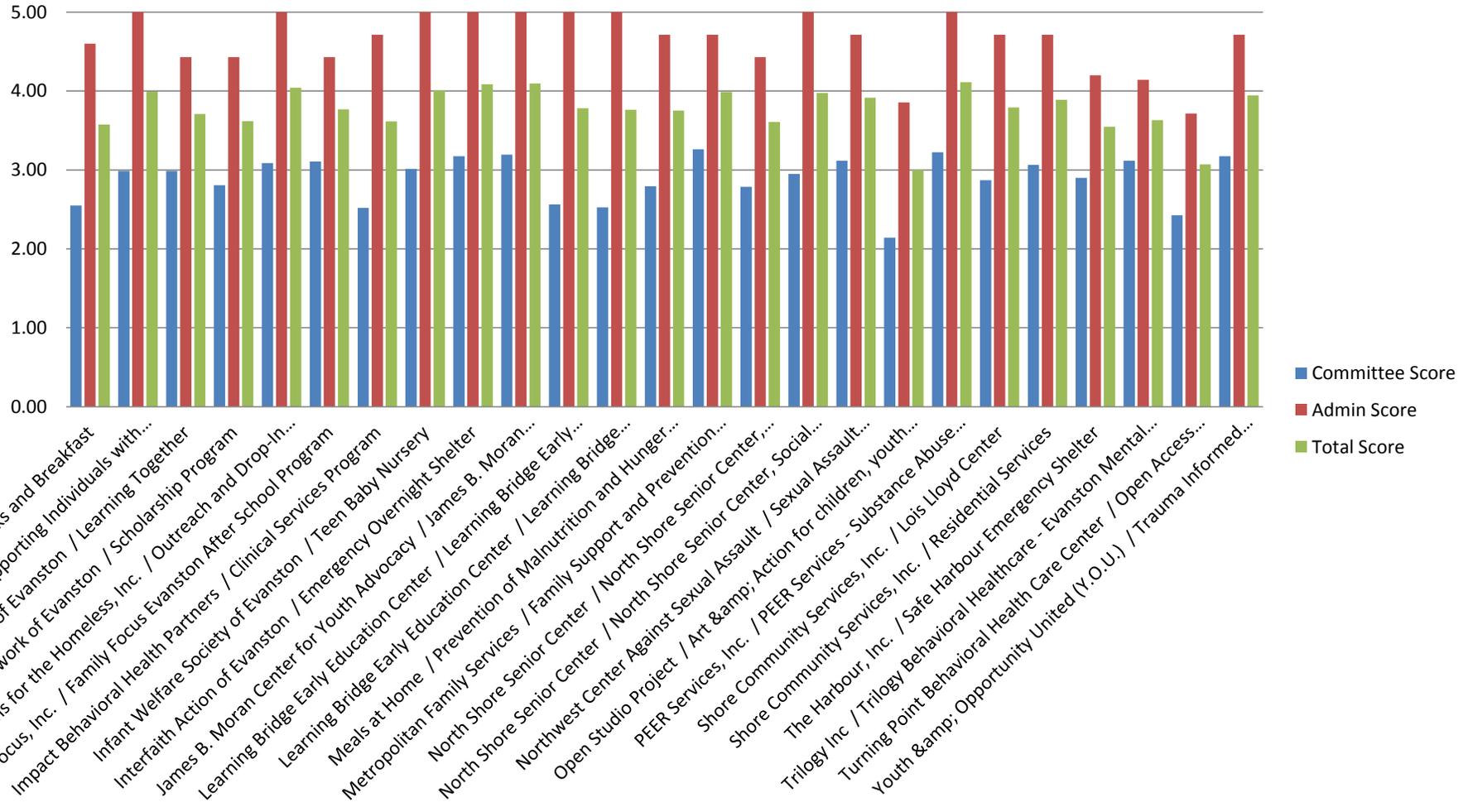
<p>Connections for the Homeless, Inc. / Outreach and Drop-In Program</p>	<p>R1: Only half of the predicted number of people served (275 out of 550) are Evanston residents. With limited funding available, this must be taken in to account. CDBG award in 2018 was 15,000; for 2019 the total amount requested was not met, however funding was increased to \$16,261. R2: The agency is not prepared to deal with the capacity that they receive. There has to be an answer for the number of people who need thier services. It stands to reason that more needs to be done for those seeking these services.</p>	
<p>Family Focus, Inc. / Family Focus Evanston After School Program</p>	<p>R1: Very impressed with the partnership formed with MHA to offer mental health workshops. Looking forward to the feedback!</p>	<p>Independent auditor’s report on internal control over financial reporting disclosed significant deficiencies and material weaknesses. Findings do not relate to City or CDBG funds. Agency will comply with plan recommended by auditor to address findings</p>
<p>Impact Behavioral Health Partners / Clinical Services Program</p>	<p>R1: Funding from the Mental Health Board did not seem required at this time. R2: Although the presentation was not good. What Impact does is clearly helps the mentally ill in Evanston Il. There is not questions with the buildings they own, and the support they give...that they are an excellent program. This is all from experience. They house the mentally ill, giving them a life. They have satelite people that they support as well. None of this was mentioned. R3: The growth and fantastic work of this program is to be commended. Financials are stable and revenue has significantly increased from last year. It appears fiscally healthy without requiring MHB funding to sustain operations.</p>	<p>Staff is working with agency to understand staff time spent working with Evanston clients.</p>
<p>Infant Welfare Society of Evanston / Teen Baby Nursery</p>	<p>This agency addresses a need which I believe is serious for Evanston.</p>	
<p>Interfaith Action of Evanston / Emergency Overnight Shelter</p>	<p>R1: A wonderful example of a collaborative program that is resourceful and strategic. Should the budget permit, I recommend funding this agency for the entirety of their modest request amount. Keep up the great work! R2: It’s a good program, but most of the work is done by many resources working together. R3: While an overnight shelter is clearly needed in our community, the full grant request cannot be justified given the stated cost of the City oversight.</p>	

James B. Moran Center for Youth Advocacy / James B. Moran Center for Youth Advocacy	R1: It seems that this organization serves a needed aspect for the disabled. R2: Impressed by the scope and depth of services provided. Chute Legal Clinic is a valuable community resource.	
Learning Bridge Early Education Center / Learning Bridge Early Education Scholarship Program	R1: Program appears fiscally healthy and stable. Budget reports revenue growth with increases in contributions, parent fees and IDHS funding. Most significant expense fluctuations relate to staff development and professional fees which could be reviewed. The program should be congratulated for its growth and wonderful work. It appears able to sustain operations without needing MHB funding. R2: Excellent program that needs support. R3: In this age of cutbacks, are direct scholarships the best use of public funds? Does the small number of participants served? amount requested justify City monitoring time? expense?	
Learning Bridge Early Education Center / Learning Bridge Infant Toddler Program	R1: This is an excellent program. R2: How is this funding different from the Scholarship Program? It still seems to be a way to subsidize childcare costs for low income families.	
Meals at Home / Prevention of Malnutrition and Hunger Through Home Delivered Meals	R1: Meals on wheels seem to serve an operational need for the disabled. Without food and nourishment one can't really begin the day. R2: How is the request to the MHB different in purpose than the one for CDBG funding? If there is no difference, perhaps funding should be requested from only one funding body in the future. It seems that duplicating funding sources creates an unnecessary burden for City Administrative personnel.	Staff transition affected timeliness of requested documents/reports. All issues have been resolved.
Metropolitan Family Services / Family Support and Prevention Program	R1: I scored this applicant based on application, presentation, and budget.	Review of indicator tracking will occur in 2019.
North Shore Senior Center / North Shore Senior Center, PEARLS, a program of North Shore Senior Options.	Fantastic program. Very happy to see plans for anticipated growth from 20% to 50%.	Program provides greater depth of services to residents already enrolled in programs.

<p>North Shore Senior Center / North Shore Senior Center, Social Services for Seniors and Their Families</p>		
<p>Northwest Center Against Sexual Assault / Sexual Assault Intervention Program</p>	<p>R1: I recommend funding CASA at the full request amount of \$20k, particularly in light of the increase in their work responsibilities in Evanston, despite a lack of financial contribution from the Evanston health department. R2: This organization is very important in light of the seriousness of sexual abuse. We in Evanston need this program.</p>	<p>Staff continues to work with agency to understand time allocated to Evanston clients.</p>
<p>Open Studio Project / Art & Action for children, youth & adults</p>	<p>R1: Program does not adequately meet the funding priorities of the MHB. R2: When this was presented it was weak and lacked a lot of the answers needed. It is something that is good, but I believe real therapy is needed rather than just art. R3: Funding did not seem to be required at this time. R4: How are funding requests from CDBG and MHB different in purpose? If not significantly different, please consider consolidating in future applications to reduce administrative costs.</p>	<p>Program provides greater depth of services to residents already enrolled in programs. Agency continues to improve reporting.</p>
<p>PEER Services, Inc. / PEER Services - Substance Abuse Treatment and Early Intervention for Youth & Adults</p>	<p>R1: Peer Services is a stellar organization. They do exactly what is needed for individuals needing their services. R2: Impressive outcomes. Financially, program looks solid and able to be sustained without requiring a significant contribution from the MHB.</p>	
<p>Shore Community Services, Inc. / Lois Lloyd Center</p>	<p>17% of clients are Evanston residents - 15/115 projected for 2019</p>	
<p>Shore Community Services, Inc. / Residential Services</p>	<p>Of all Shore programs, this has the highest percent of Evanston residents, 35%.</p>	<p>Review of indicator tracking will occur in 2019.</p>

<p>The Harbour, Inc. / Safe Harbour Emergency Shelter</p>	<p>R1: Emergency housing for homeless teen girls and women is vital. Impressed with the agency's ability to leverage private donors and the goal to be 40% privately funded. I recommend funding this program for the very modest asking amount of \$10k. R2: If I remember correctly Des Plaines has the salvation army doing what they do for adults. Once again based on application and presentation I produced my answers from this. I remain unbiased and have no personal gain in how this plays out for the agency. Though I do think that what they do is a serious need for the community. R3: How was funding request to CDBG differentiated in purpose from the request for MHB funding? If no significant difference, this request should be combined in the future. As this is a new request for a much needed youth focused service I am inclined to offer some support.</p>	<p>Program new to requesting funding; unable to provide scores for prior year reporting and program implementation. Additionally, no evidence of agency managing state/federal awards in prior years. Given location of program, It is unclear that award would increase services to Evanston residents.</p>
<p>Trilogy Inc / Trilogy Behavioral Healthcare - Evanston Mental Health Program</p>	<p>Once again this agency has a lot more it does but in terms of mental health it helps greatly.</p>	<p>It is unclear that award/prior year funding increases services to Evanston residents.</p>
<p>Turning Point Behavioral Health Care Center / Open Access Program</p>	<p>R1: The actual hours of operation for the Open Access program are too few and restricted to small blocks. Too few Evanston residents served at 11%. Additionally, program seems financially healthy and doing well without requiring MHB funding to help sustain it. R2: This is an excellent program. It serves a definite need for Skokie and Evanston.</p>	<p>It is unclear that prior year funding resulted in increase of Evanston clients.</p>
<p>Youth & Opportunity United (Y.O.U.) / Trauma Informed Counselling (EMHB)</p>	<p>R1: Great job in the application questions of explaining how Y.O.U meets MHB funding priorities, particularly with reference to refugee/immigrant supports. A financially stable budget, with marked growth and many solid relationships with individual donors and foundations. I believe some MHB funds should be awarded to support the great work of this agency, but do not see MHB funds as critical to the sustainability of Y.O.U programming. R2: What YOU does is seriously needed. The youth of Evanston need this support service in light of what is happening in the country</p>	

2019 Zoom Grant Organization Average Score



City of Evanston - Estimated 2019 MHB Funding Allocation

2019 Allocation Amount:	\$736,373	Amount Allocated: \$ -
		Funds Remaining: \$736,373

Agency/Program	2018 MHB Request	2018 MHB Award	2019 MHB Request	Approved/ Declined*	Average Cmt. Score	W. Group Recomm.	% of Request	2019 Allocation	2019 Recomm. %
Books and Breakfast: Books and Breakfast	\$ -	\$ -	\$ 20,000	5 to 2	2.55		0%		0%
Center for Independent Futures: Supporting Individuals	\$ 14,320	\$ 10,000	\$ 13,442	8 to 0	2.99		0%		0%
CNE: Learning Together	\$ 40,000	\$ 33,600	\$ 40,000	8 to 0	2.99		0%		0%
CNE: Early Childhood Education & Family Support	\$ 85,000	\$ 48,063	\$ 50,000	8 to 0	2.81		0%		0%
Connections for the Homeless: Outreach & Drop-In	\$ 60,000	\$ 55,000	\$ 70,000	8 to 0	3.09		0%		0%
Family Focus: After School Program	\$ 35,000	\$ 33,600	\$ 35,000	8 to 0	3.11		0%		0%
Impact Behavioral Health: Clinical Services	\$ 60,000	\$ 57,600	\$ 60,000	6 to 2	2.52		0%		0%
Infant Welfare Society: Teen Baby Nursery	\$ 75,000	\$ 62,400	\$ 62,400	7 to 0	3.01		0%		0%
Interfaith Action: Emergency Overnight Shelter	\$ -	\$ -	\$ 7,000	8 to 0	3.18		0%		0%
James B. Moran Center: Legal & Social Services	\$ 45,000	\$ 39,360	\$ 48,000	8 to 0	3.19		0%		0%
Learning Bridge: Infant Toddler Program	\$ 19,600	\$ 18,500	\$ 18,500	5 to 1	2.56		0%		0%
Learning Bridge: Scholarship	\$ 12,500	\$ 10,000	\$ 10,000	7 to 1	2.53		0%		0%
Meals at Home	\$ 10,000	\$ 10,000	\$ 10,000	7 to 0	2.79		0%		0%
Metropolitan Family Services: Family Support & Prevention	\$ 80,000	\$ 67,200	\$ 80,000	8 to 0	3.26		0%		0%
North Shore Senior Center: Social Services	\$ 50,000	\$ 28,800	\$ 35,000	7 to 1	2.79		0%		0%
North Shore Senior Center: PEARLS CareOptions	\$ 25,000	\$ 10,000	\$ 12,000	8 to 0	2.95		0%		0%
Northwest CASA: Sexual Assault Prevention	\$ 18,000	\$ 18,000	\$ 20,000	8 to 0	3.12		0%		0%
Open Studio Project: Art & Action	\$ 15,000	\$ -	\$ 10,000	4 to 4	2.14		0%		0%
PEER Services	\$ 111,000	\$ 88,200	\$ 92,610	8 to 0	3.23		0%		0%
Shore Community Services: Lois Lloyd	\$ 19,000	\$ 17,000	\$ 19,000	7 to 0	2.87		0%		0%
Shore Community Services: Residential Services	\$ 21,000	\$ 20,000	\$ 22,000	7 to 0	3.06		0%		0%
The Harbor: Safe Harbor Emergency Shelter	\$ -	\$ -	\$ 10,000	7 to 1	2.90		0%		0%
Trilogy, Inc.: Evanston Mental health Care Coordinator	\$ 30,000	\$ 28,800	\$ 30,000	8 to 0	3.12		0%		0%
Turning Point: Open Access Program	\$ 15,000	\$ 10,000	\$ 10,000	5 to 3	2.43		0%		0%
YOU: Youth & Family Services	\$ 100,000	\$ 70,250	\$ 100,000	8 to 0	3.18		0%		0%

		2019 Request	Committee Recommendation	
		\$ 2,238,387	\$ 1,758,951	
		\$ 1,758,951	\$ 1,758,951	
		\$ 479,436	\$ -	
Program/Project Name	2018 Allocation	2019 Request	Committee Recommendation	% of Request
Administration - 20% cap				
City/CDBG Administration & Planning(or 20% of grant)	\$ 330,000	\$ 330,000	\$ 330,000	100%
Administration Subtotal	\$ 330,000	\$ 330,000	\$ 330,000	100%
Spending cap (20% of entitlement)		\$ 330,000	\$ 330,000	
Amount over (under) cap		\$ -	\$ -	
Public Services - 15% cap				
Family Focus/The Future Focus-Youth Program	\$ 15,000	\$ 20,000	\$ 11,400	57%
Youth & Opportunity United/STEAM is For Teens	NA	\$ 20,000	\$ -	0%
Open Studio Project/Art and Action	\$ 4,000	\$ 10,000	\$ 4,800	48%
Evanston Scholars/College Readiness	\$ 15,000	\$ 35,000	\$ 11,200	32%
Youth Job Center/Youth Employment Programs	\$ 21,000	\$ 50,000	\$ 17,000	34%
Moran Center/Legal & Social Services	\$ 20,000	\$ 35,000	\$ 20,400	58%
Impact Behavioral Health/Employment Services	\$ 15,000	\$ 20,000	\$ 13,000	65%
Shore Community Services/Vocational Training	\$ 7,448	\$ 20,000	\$ 7,500	38%
The Harbour/Emergency Shelter	NA	\$ 10,000	\$ 5,200	52%
Books and Breakfast/Morning Program	NA	\$ 10,000	\$ 5,620	56%
Girl Scouts of GC&NWI/All In Program	NA	\$ 10,000	\$ 5,500	55%
North Shore Senior Center/Grandparents Raising	\$ 9,000	\$ 12,000	\$ 8,600	72%
Meals At Home/Home-Delivered Meals	\$ 15,000	\$ 20,000	\$ 14,200	71%
Interfaith Action/Emergency Overnight Shelter	\$ 15,000	\$ 18,000	\$ 15,020	83%
YWCA Evanston-NS/Domestic Violence Services	\$ 25,000	\$ 35,000	\$ 24,000	69%
Connections for the Homeless/Drop In Program	\$ 15,000	\$ 25,000	\$ 16,261	65%
City/Target Area Graffiti Removal	\$ 44,329	\$ 50,000	\$ 37,000	74%
City/Summer Youth Employment Program	\$ 25,000	\$ 30,000	\$ 20,400	68%
City/Certificate of Rehab & Record Sealing	\$ 40,000	\$ 30,000	\$ 23,000	77%
Public Services Subtotal		\$ 460,000	\$ 260,101	57%
Spending cap (15% of entitlement +RL+PI)		\$ 260,101	\$ 260,101	
Amount over (under) cap		\$ 199,899	\$ 0	
Housing				
City/Housing Rehab Administration	\$ 100,000	\$ 225,000	\$ 200,000	89%
CDBG Rehab Loan recapitalization	NA	\$ 100,000	\$ 90,000	90%
Housing Rehab Loan Repayments	\$ 116,742	\$ 80,000	\$ 80,000	100%
City/Lead Service Replacement Program	NA	\$ 75,000	\$ 40,040	53%
Housing Subtotal		\$ 480,000	\$ 410,040	85%
Code Enforcement				
City/CDBG Target Area Code Enforcement	\$ 325,000	\$ 375,000	\$ 338,000	90%
Code Enforcement Subtotal		\$ 375,000	\$ 338,000	90%
Public Facilities & Infrastructure				
CJE Senior Life/ADS Upgrade Project	NA	\$ 23,387	\$ 17,448	75%
Infant Welfare Society/Indoor Gross Motor Play Space	\$ 75,250	\$ 30,000	\$ 30,000	100%
City/Harbert Park/Bike Path Improvements	NA	\$ 100,000	\$ -	0%
City/Brummel Park Fencing Replacement	NA	\$ 50,000	\$ 50,000	100%
City/Alley Paving Project	\$ 210,000	\$ 390,000	\$ 323,362	83%
Public Facilities & Infrastructure Subtotal		\$ 593,387	\$ 420,810	71%
Totals		\$ 2,238,387	\$ 1,758,951	
Total Estimated Funds Available		\$ 1,758,951	\$ 1,758,951	
Estimated To Be Cut:		\$ 479,436	\$ -	

Funds Available:

Est 9/17/2018

2019 CDBG Grant (est 7.7% under 2018 grant of \$1,788,178)	\$ 1,650,000
2018 Revolving Loan repayments-estimated	\$ 80,000
2018 Program Income	\$ 4,004
Unspent Prior Years Funds for Reallocation	\$ 24,947
Total Available Funds:	\$ 1,758,951

ZoomGrants Scoring Questions

Scoring Scale: 0-5

1. Program is consistent with the needs and priorities of the City's 2015-2019 Consolidated Plan and City Council priorities
2. Program serves key demographics including low/moderate income and minority Evanston residents.
3. Program addresses City equity goal by using award to expand services to residents who experience barriers to receiving services.
4. Program is committed to equity, diversity and inclusion (uploaded statement/documents, response to application question 3, and board composition).
5. Application identifies an unmet need that is addressed by the program (for renewal requests, discontinuation of funding would create an unmet need).
6. Agency has a track record of delivering services program/services in collaboration with other agencies that does not duplicate, in order to provide services to the target population.
7. Program structure is described clearly (location, participants, activities, schedule, staffing, etc.) and designed to address the need(s) identified.
8. Program has specific goals and measures/assessments
9. Program has a clearly identified method of documenting participants' eligibility for CDBG or MHB funding.
10. Organization has the experience and capacity, including qualified staff, to deliver the program and achieve goals.
11. Organization has proven experience and capacity to sustain its operations and to comply with local, state, and federal regulations.
12. The number of Evanston residents served and depth of services provided are reasonable based on program cost.
13. Program budget is complete, costs are reasonable and adequate based on program description.
14. Other sources of funding are identified, secured or there is reasonable likelihood they will be secured; program will be implemented if funded at less than the full request
15. Cost of program and amount of CDBG or MHB funds requested are justified based on the number of eligible Evanston residents served and overall impact; City investment will provide significant and long-term impact.
14. Program's mission, goals, and work reflect the current priorities of the Board.

Mental Health Board

Schedule of meeting dates for 2019

Meetings will be held in room 2402 unless specified otherwise;
dates and locations are subject to change

Thursday, January 10, 2019 at 7PM

Thursday, February 14, 2019 at 7PM

Thursday, March 14, 2019 at 7PM

Thursday, April 11, 2019 at 7PM

Thursday, May 9, 2019 at 7PM

Thursday, June 13, 2019 at 7PM

Thursday, July 11, 2019 at 7PM

Thursday, August 8, 2019 at 7PM

Thursday, September 12, 2019 at 7PM (joint meeting with HCDA) in G300

Saturday, September 21, 2019 at 9 AM in room G300 (2nd application review meeting traditionally held on Saturday)

Thursday, October 10, 2019 at 7PM in G300 (2019 Fund Allocation Meeting)

Thursday, November 14, 2019 at 7PM

Thursday, December 12, 2019 at 7PM